**CROOK COUNTY MUSEUM DISTRICT**

**JANUARY REGULAR MEETING MINUTES**

**JANUARY 23, 2019 5:00PM**

**DISTRICT MEETING ROOM**

**SUNDANCE, WYOMING**

Trustees present: President Lorie Marchant, Treasurer Linda Rogers, Secretary Dorothy Greenwood, trustee Rod Knutson, and Trustee Rosalie Brimmer

Trustees Excused: Neal Gray

Museum Directors present: Rocky Courchaine, Cynthia Clonch

Museum employee present: Marsha McGinnis

Guests present: Criss Neiman, Old Stoney Committee, Kathy Lenz, city of Sundance, and Pam Thompson, Old Stoney Committee.

President Lorie called the meeting to order at 5:00 PM. All recited the pledge of allegiance.

Criss gave the Old Stoney report. Office rental space in Old Stoney was discussed. Pam reported the Open House will be held in August and Art Auction will be June 1, 2019.

Kathy Lenz gave an update on Main Street and Old Stoney work. She reported on the Wyoming Economic Development meeting she attended in Cheyenne.

President Lorie ask for a motion to accept the minutes as presented. Linda moved to accept the minutes of the November meeting as presented, Dorothy seconded. Motion carried.

Linda presented the Treasurer’s report and bills for payment. (see attached)

Lorie reported that we designate the Sundance Times as our official newspaper, Mitch Mahoney as the director of the Hulett museum, Rocky Courchaine as the director of the Crook County Museum and Cynthia Clonch as the director of West Texas Trail Museum. Pam will remain the chair of the Old Stoney committee.

Marsha presented a purchase order for a scanner in the amount of $650.00. Lorie ask for a motion to approve the purchase order, treasurers report and pay bills. Rod made the motion as Lorie’s request. Linda seconded. Motion carried.

Rocky presented the Crook County Museum report. 49 visitors were reported in December and 47 have visited so far in January. Cynthia ask if the moving of the artifacts to the new location could be done on a weekend. Rocky affirmed it could be done during weekends.

Cynthia presented the West Texas Trail Museum report. The museum saw 96 visitors in November, and 181 in December.

Linda read Mitch’s Hulett Museum report in his absence. Visitors were down in December. He received another $5000.00 from the secret donor for the addition.

Marsha gave her report. Karissa completed the W2s. The audit is done and will be faxed in tomorrow.

The Non-profit status is completed, Karisa will send it to Marsha then Marsha will mail it to the IRS. Linda suggested we have a system in place for receipts for donations.

Linda moved we amend the bylaws so Article 5, Paragraph F to read, each board member shall have one (1) vote on all matters coming before the Board. Rod seconded. Motion carried.

Lorie ask if any one wants to go to a board training in Gillette. Marsha will ask Andrew to come and discuss budgets and other items concerning government funded boards at the next Old Stoney meeting.

True West advertising was discussed. Linda made the motion we spend up to $1800.00 in True West Magazine. Dorothy seconded. Motion carried

Linda made the motion we reduce the number of district meetings to 6 for 2019. Dorothy seconded.

Discussion followed. Motion carried.

Linda made the motion that we approve checks for regular expenses for February, 2019. Dorothy seconded the motion. Motion carried.

Rocky has 2.25 comp time for Foundation meeting. Mitch was out January 2, 3rd due to illness. Cynthia was out 16 hours in Dec, and 19 hours to date in January and Dec. 13, 4 hours comp and January 21, 1.75 for a total of 8.625 hours. Linda moved we accept comp time. Rosalie seconded. Motion carried.

Meeting adjourned at 7:07.

Respectfully submitted by

Dorothy Greenwood

Approved

Lorie Marchant, President

Linda Rogers, Treasurer